

ANNEXURE – A

APPLICATION FOR CHANGE OF COURSE OR INSTITUTION AFTER I, II OR III YEAR

1. Name of the Student (In Full) : _____
2. Application ID : _____
3. Academic year of Admission in the present Institute : _____
4. Whether Admission is under Supernumerary quota (Y/N) : _____
5. Address for correspondence with Pin code & Telephone Nos. (if any) : _____
6. Name of Parent Institute / Present Institute with DTE Code : DTE CODE _____
Name _____
7. Course of Study Details : Year / Semester _____ Branch _____
Choice Code _____
- 8.. Details of the Result of last exam.

Branch / Faculty	Year / Semester	Year of Passing	Summer / Winter	No. of attempt	Percentage	University
1.	2.	3.	4.	5.	6.	7

9. Details of backlog subjects (if any) : _____
10. Name and DTE code of aspiring institute where admission by transfer is sought : DTE CODE _____
Name _____
11. Branch & Year / Semester and university in which admission by transfer is sought : Branch / Course _____
Year / Semester _____
Choice Code _____
University _____
12. Reasons for change of Institute/ change of branch and University : _____

I the undersigned state that the information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute / branch is not a right and it is up to the authority to decide my case on the basis of merit.

Date : / /2026

Signature of Student

Name and DTE code of the Parent Institute / Present Institute: _____

No -----

Date :- / /2026

No Objection Certificate

Certified that information furnished by applicant (Name) ----- is verified from the record. His / Her admission was not under supernumerary quota / TFWS category. This institute has no objection for his / her transfer from this college / institute.

Seal of College / Institute

Signature of Principal

Name and DTE code of the Aspiring Institute: _____

No -----

Date :- / /2026

No Objection Certificate

This institute has no objection & agrees to admit the above candidate Shri / Kum. _____ to the branch _____ to Year / Semester _____ during the current academic year _____, After admitting all the internal students and ex-students and exhausting the claims of change of branch of internal candidates, the vacancies in year and course _____ are _____ (Nos.) I have ascertained the eligibility of the candidate for the above mentioned admission.

Seal of College / Institute

Signature of the Principal

Note: Institute's NOC can be issued on the letter head of the College / Institute separately if desired so by Director / Principal.