

**Bansilal Ramnath Agarwal Charitable Trust**  
**Vishwakarma Institute of Technology, Pune.**  
**First year of UG program in Engineering / Technology**  
**Academic year 2025-26**

**Announcement of Additional Counselling Round for  
Institute Level Quota on 15<sup>th</sup> September 2025**

Admission round for the available seats at Institute Level quota for the eligible and aspiring candidates will be conducted in VITPune Kondhwa campus on **15<sup>th</sup> September 2025** as per the schedule given below:

**Table 1: Schedule of activities for Maharashtra Merit list candidates**

Sr.No	Merit number/ Merit Marks	Reporting time
1	Students having MHT-CET merit numbers between 1- 100000 OR Students with MHT-CET (PCM) scores 100 – 67.8210479 (Percentile)	07:00 am
2	Students having MHT-CET merit numbers from 100001 onwards OR Students with MHT-CET (PCM) scores 67.8210479 (Percentile) onwards	08:00 am

**Table 2: Schedule of activities for All India Merit List Candidates**

Sr.No	Merit number/ Merit Marks	Reporting time
1	Students having AI merit numbers 1 to All Students with JEE (Mains) Paper-1 (PCM) 100 (Percentile) and onwards	11:00 am

**General Instructions:**

1. The admissions will be done as per the guidelines of Govt. of Maharashtra – State Common Entrance Test Cell published in Information Brochure for Academic Year 2025-26 (For details refer [www.mahacet.org](http://www.mahacet.org))
2. The schedule given above is provisional & may change due to unavoidable circumstances. The revised schedule will be notified separately.
3. The round will commence sharp at 8:00 am with the allotment of the available seats to the students from the MS merit list, and if seat remains vacant, that shall be offered to the students from AI merit list. All the students should strictly follow the schedule given above in Table 1 and 2.

4. It is mandatory to register for all the aspiring candidates who wish to participate in this round. The registration shall be done on the campus at the counter provided, by paying the registration fee of Rs.2000/- , which is nonrefundable and nontransferable.
5. The students who have already paid the registration fees of ₹2000/- for any of the Institute Level round(s) are exempted from this payment.
6. For the convenience of candidates and parents, this round will be conducted at VITPune, Kondhwa campus. All the candidates belonging to the respective merit lists and seats **MUST** report as per the schedule given above in Table 1 and 2.
7. The candidate shall produce the documentary evidence strictly in support of their claims made in the applications. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the scheduled period mentioned above, the candidate forfeits the claim of allotted seat.
8. Document verification for admission is mandatory to be done “**in person**” by the Candidate at the Institute as per the schedule of round(s) at the time of the round.
9. Interested candidate must be present **in-person** for **this round**. However, If the candidate is unable to attend in-person due to unavoidable circumstances, he/she may authorize his/her guardian to represent him/her for the counselling round. The authorized representative (parent/ guardian) must carry
  - i. Original & a photocopy of Identity proof of candidate and parent/guardian,
  - ii. Original authorization letter duly signed by the Candidate
  - iii. All applicable documents
10. The seat choice made by the authorized representative will be final and binding on the candidate. No claim shall be entertained later in this regard.
11. Candidate will lose claim to participate in this round, upon failure to produce any of the applicable original documents at the time of document verification. In case a candidate has taken admission elsewhere, he/ she must produce
  - i. Original fee receipt,
  - ii. original document retention certificate and submit the set of photocopies of all documents duly attested by Principal/ Director of the Institute where the candidate has previously secured the admission.
  - iii. The candidate should submit undertaking stating that the original documents will be submitted by him/ her within four working days from the date of admission.
12. A candidate’s merit number will be announced a maximum of three times during the allotment process. If the candidate is not present when called, the next candidate in the merit list will be considered for seat allotment, and the absent candidate may forfeit his/her opportunity for merit-based seat allotment.
13. If a candidate of higher merit reports late during the counseling process, he/she may be considered for allotment of the seats available at that time. Such a candidate shall be given preference for admission over the candidates with lower rank present at that moment.
14. Candidates shall confirm the admission by paying the requisite amount of fees as per the fee structure displayed on institute website for **INSTITUTE LEVEL** seats and by submitting required documents in original at the time of reporting to the Institute.
15. The fee structure displayed on institute website for **INSTITUTE LEVEL** seats is to be paid every year and candidates must agree to pay the said fees as per the allotted branch for all the four years of the course / program.

- 16. A candidate shall not be entitled to any refund of his/her fee if the online cancellation is affected by the candidate after the last day i.e. 13/09/2025\* for cancellation of seats with full fee refund as specified by the Competent Authority (as per Rule 15 of Information Brochure AY 2025-26).**  
\* as per the notification by CET CELL dated 04/09/2025
- 17. Details of the seat available will be displayed on the VITPune Institute's website at least 1 hr before the commencement of the round. Students should report accordingly.**
18. While filling up these seats, the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit as per State CET Cell Information brochure
19. Seat allotment shall be carried out strictly on the basis of the vacancy status at that point of time. Once a seat is allotted to a candidate, the same shall be removed from the list of available vacancies. The seat matrix may be updated during an ongoing stage/round in the event of cancellations or betterments, if any. Candidates are required to remain physically present in the counseling hall and wait for their turn as per inter-se-merit. In the event that a candidate or his/her authorized representative is not available when called, the next candidate in the merit list shall be considered for allotment, and the absent candidate shall forfeit his/her opportunity for merit-based seat allotment.
20. During this round, only 1 allotment will be made to the candidate. Candidates can appear for betterment in subsequent round/s ONLY. Change of branch / seat will not be done during the ongoing round. Candidates once entering the Seminar Hall will have to pass through the entire admission process and shall not be allowed to re-enter in the Seminar Hall during the ongoing round.
21. Vacancies, **if any**, after this round will be uploaded on Institute's website. These vacancies may be filled by conducting additional round(s). Detailed schedule will be displayed on Institute's website from time to time.
- 22. The decision of the Chairman Admission committee shall be final and binding.**



**Sd/-  
Director  
Vishwakarma Institute of Technology, Pune**