



Bansilal Ramnath Agarwal Charitable Trust's
VISHWAKARMA INSTITUTE OF TECHNOLOGY, PUNE – 411037
(An Autonomous Institute affiliated to Savitribai Phule Pune University)
Examination Section

Student Instruction for Online MCQ Examinations

(For Students admitted before 2024-25)

Following are the instructions for **online MCQ exam**

1. Login using VIERP.
2. Students must ensure charging of laptop. (In case of electricity failure at student end).
3. Students must ensure availability of internet enabled Laptop. It is compulsory to give an exam using a laptop computer, no other device is permitted.
4. Students must give the exam as per given schedule. **If any student will miss the exam, no re-examination will be scheduled.**
5. It is compulsory for students to join google meet/Zoom meeting; link will be shared by individual subject teacher (proctor).
6. Students must keep video on during exams. If the video is off, the exam will be paused by the proctor.
7. Student should join video meeting at first then only they should start VIERP online exam, **once exam starts, student should not change tab of browser otherwise online exam will end automatically.**
8. Refer to schedule for duration of exam. First 10 mins are for joining VIERP, joining google meet link shared by subject teacher. Remaining time is for actual exam.
9. In case of any malpractice, students will get punishment as per institute policy.
10. In case of any issue during the exam, contact the subject teacher only. (Exam will be conducted, monitored and proctored by subject teacher only)

Controller of Examinations
Vishwakarma Institute of Technology, Pune.