**Bansilal Ramnath Agarwal Charitable Trust’s**

**Vishwakarma Institute of Technology, Pune-37**

**(( (An Autonomous Institute affiliated to Savitribai Phule Pune University)**

 **Date: 03 August 2022**

**Schedule of backlog registration AY 2021-22**

**Subject: - Schedule of summer registration of** AY 2021- 22- Sem.-II, Registration for all these students will be open from **4th August 2022 to 13th August 2022. Students of Academic Year 2012-13 onwards can register their backlog courses. S**tudents are instructed to follow the registration schedule.

The Steps of the registration are as follows: -

1. Link for registration https://learner.vierp.in
2. By 5.30 pm IST on same day onwards, one can pay the fees of selected backlog subjects.
	1. Login to learner.vierp.in
	2. Go to Accounts
	3. Go to Pay fees
	4. You will see a record “**Adhock Fees”** stating the related amount.
	5. Click on **Pay Fees** and proceed with online payment. (For payment related troubleshooting regarding money deduction without generating receipt, mail immediately on accounts@vit.edu).
	6. If any problem occurred during registration process contact to Mr. Milind Jog (Mob.no.9823280780).

**IMPORTANT Instructions:**

1. Your Backlog registration will only be considered after successful payment of Fees.
2. Partial payment option is not available.
3. Backlog registration cannot be changed in any condition.
4. Contact time for troubleshooting: 10 am to 5 pm.
5. Students will not be permitted for counter registration without valid Identity Card.

**Note**: All students have to complete the registration process on given dates. No registration will take place after the above mentioned schedule.

 **Sd/-**

 **[Prof. (Dr.) Rajesh Jalnekar]**

 **Director**

**Copy to:-**

1. The Honorable Director office, for information.
2. Dean office, for information
3. The Dean Admin & Registrar, for information.
4. All Heads of Departments, for information with request to bring the contents to the notice

 of students and display the copy of same on departmental notice board.

1. Head – Systems with request to arrange to prepare the internet lab(both wings)and provide

 Systems staff for smooth conduct of registration process.

6 Accounts Section, for information and arrangement for collection of fees.

7 Examination Section – for information

8 Systems Manager, for arrangement of uploading on institute website.