



Statutory & Non-Statutory committees

The college has the following Statutory & Non-Statutory committees to ensure proper management of academic, financial, and general administrative affairs.

The committee members will be appointed for period 2019-2024. If committee members retired by superannuation or the resign from service new members will be add in place of left member. Wherever students are involved in the committee every year two students are replaced by new students nominated by student council.

The meetings are conducted at least twice in a year. Chairman and member secretary can call emergency meeting as and when required.

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The Constitution, functions & responsibilities, and frequency of the meeting are narrated below.

A) Statutory Committee:

The college has the following Statutory committees to ensure proper management of academic, financial, and general administrative affairs.

1. Governing Council (Gob):

Governing Council of the college has been constituted as per the norms of the All-India Council for Technical Education (AICTE), which is the regulatory body for approving technical colleges in Indesit's main function is to ensure that stakeholders, including students, faculty, and institutional management, as well as those from the wider society, have full confidence and trust in our institution. All those who have governance responsibilities and accountabilities, both within and outside institutions carry out their responsibilities effectively.

Vishwakarma Institute of Technology, Pune identifies well-known Academicians, Industrialists, and distinguished science from well-known Institutions/Industries/Research Organizations/ besides representatives of the faculty as nominees of the JSPM on the Governing Council, apart from the Nominees of UGC, AICTE, SPPU, and Government of Maharashtra, who meet regularly and make policy decisions and give guidance and suggestions to implement policies successfully. The meetings are conducted at least once a year.

- Structure and Composition of Governing Council:

Sr. No.	Name of the Member	Role	Designation
1	Mr. Rajkumar Agarwal	Chairman of the Trust	Chairman
2	Mr. Bharat Agarwal Managing Trustee / Secretary, Bansilal Ramnath Agarwal Charitable Trust	Secretary / Managing Trustee of the Trust	Member
3	Mr. Bajrangdas B. Lohiya Director, Compax Industrial Systems Pvt. Ltd., S - 112/10, M.I.D.C., Bhosari, Pune 411 026	Member Nominated by Management - Industrialist	Member
4	Mr. Narendra Goidani Founder CEO of Life School, 2nd Floor, Krsna Chambers, 11, Galaxy Garden, Near Star Bucks, North Main Road, Koregaon Park, PUNE - 411 001.	Member Nominated by Management - Businessman	Member
5	Ganesh Natrajan Chairman of 5F World, Lighthouse Communities & Honeywell Automation India Ltd	Member Nominated by Management - Industrialist	Member
6	Dr. Suresh Gosavi Vice Chancellor, SPPU, Pune	Nominee of the Affiliating University	Member
7	Dr. Vinod Mohitkar Director, DTE, Maharashtra	Nominee of the State Government	Member
8	Dr. Rajpal Sirohi Former Director, IIT, New Delhi	Nominee of UGC	Member
9	Dr. Vikram Gadre Professor, Electrical Engineering Department, Indian Institute of Technology, Powai, Mumbai	Member Nominated by Management - Educationist	Member
10	Mrs. Rashmi Urdhwareshe Former Director, Automotive Research Association of India, Survey No. 102, Paud Road, Rambaug Colony, Kothrud, PUNE	Member Nominated by Management - Research and Development	Member

11	Prof. Mukund Kulkarni Professor and Dean Administration	Member Nominated by Management – Teacher	Member
12	Prof. Ashutosh Marathe Professor and Dean Academics	Member Nominated by Management – Teacher	Member
13	Udayan Kanade Director, Oneirix Engineering Laboratories Pvt. Ltd.,15-1 "Sharman", Sahajanand Associate., Kothrud, Pune	Member Nominated by Management – Alumni	Member
14	Vacant	An Industrialist/Technologist/Educationist from the region nominated by State Government	Member
15	Prof. Dr. Rajesh Jalnekar Director of the Institute	Director / Principal	Member Secretary

- The major functions and responsibilities of the Governing Body:
- Approve the overall comprehensive development plan of the college regarding academic, administrative, and infrastructural growth and the able college to foster excellence in curricular, co-curricular, and extra-curricular activities.
- Approval about introducing new academic courses and the creation of additional teaching and administrative posts and approval to fill the vacancy posts.
- Encourage and strengthen research culture, consultancy, and extension activities in the college.
- Approval for recommendations of College Development Committee regarding encouraging the use of ICT tools in the teaching and learning process.
- Approve the annual financial estimates (budget) and financial statements of the college.
- Approve the recommendations regarding the students' and employees' welfare activities in the college.
- Taking note of inspection reports, local inquiry reports, audit reports, of NAAC/NBA, etc. and approval to actions if any.

2. Academic Board:

Sr. No.	Name of the Member	Role	Designation
1	Prof. (Dr.) R.M. Jalnekar	Director	Chairman
2	Prof. M.M.Kulkarni	Dean – Administration	Member
3	Prof. N.B. Patki	Dean – Finance	Member
4	Prof. S.B. Karthick	Dean – Industry Relations	Member
5	Prof. (Dr.) N.S. Chandolikor	Dean - Examinations	Member
6	Prof. (Dr.) G. G. Dongre	Dean – Research & Innovation	Member
7	Prof. (Dr.) A.M.Kulkarni	Coordinator – Student Career Counseling and Guidance	Member
8	Prof. (Dr.) Mrs. Kaushalya Thopte	Co-ordinator Student Activities	Member
9	Prof. (Dr.) V.D. Gaikwad	Dean - Quality Assurance	Member
10	Prof. (Dr.) V.M. Mane	Dean – Analytics	Member
11	Prof. (Dr.) Mrs. M. V. Wyawahare	Chairman – BOS, E&TC	Member
12	Prof. Dr. Mrs. S.M. Lambor	Head – Department of Multidisciplinary Engineering	Member
13	Prof. (Dr.) D.B. Hulwan	Chairman – BOS, Mechanical Engineering	Member
14	Prof. (Dr.) S.R. Shinde	Chairman – BOS, Computer Engineering	Member
15	Prof. (Dr.) P.P. Ghadekar	Chairman – BOS, IT	Member

16	Prof. (Dr.) G.N. Kotwal	Chairman – BOS, Production Engineering	Member
17	Prof. (Dr.) M.P. Deosarkar	Chairman – BOS, Chemical Engineering	Member
18	Prof. (Dr.) S.Y. Sondkar	Chairman – BOS, Instrumentation and Control Engineering	Member
19	Prof. (Dr.) C.M. Mahajan	Chairman – BOS, Engineering Sciences and Humanities	Member
20	Prof. (Dr.) Mrs. S. M.Jaybhaye	Chairman – BOS, Computer Science and Engineering – Artificial Intelligence	Member
21	Prof. (Dr.) Mrs. J.P. Kanjalkar	Chairman – BOS, Computer Science and Engineering – Artificial Intelligence & machine Learning	Member
22	Prof. G.D. Korwar	Registrar	Member
23	Prof. (Dr.) A.B. Barbadekar	Ph.D. Co-ordinator	Member
24	Prof. (Dr.) J.V. Kulkarni	Director's Nominee	Member
25	Prof. (Dr.) T.S. Bhattacharjee	Director's Nominee	Member
26	Prof. Dr. Sunil Bhirud Vice Chancellor, COEP Technological University Pune.	Academic Expert	Member
27	Prof. Dr. Sachin Kore Director, VJTI Mumbai	Academic Expert	Member
28	Dr. D.V. Jadhav Joint Director, Technical Education Regional Office, Pune Region	Nominee of Director of Technical Education, M.S.	Member
29	Mr. Rakesh Lagu	Professional Expert	Member

	Vice President- Delivery, Xoriant		
30	Mr. D.K. Kuvalekar General Manager - R & D, Forbes Marshall, Pune	Professional Expert	Member
31	Prof. (Dr.) Aditya Abhyankar Head, Department of Technology, Savitribai Phule Pune University	Vice-Chancellor' Nominee	Member
32	Prof. (Dr.) B.B. Ahuja Former Director, College of Engineering, Pune	Vice-Chancellor' Nominee	Member
33	Prof. (Dr.) D.S. Bormane Principal, AISSMS College of Engineering	Vice-Chancellor' Nominee	Member
34	Prof. (Dr.) A.S. Marathe	Dean – Academics	Member Secretary

□ Functions of Academic Board: -

- A. Scrutinize and approve the proposals with or without modification of the Boards of Studies about courses of study, academic regulations, curricula, syllabi, and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it will have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- B. Make regulations regarding the admission of students to different programmes of study in the college keeping in view the policy of the Government.
- C. Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- D. Recommend to the Governing Body proposals for institution of new programmes of study.
- E. Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes, and medals, and to frame regulations for the award of the same.

- F. Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.
- G. Perform such other functions as may be assigned by the Governing Body.

03) Board of studies:

The Board of studies consists for Various department. - Refer departmental web pages

Functions of Board of studies: -

The Board of Studies shall have the following powers and duties, namely: — 1)
Recommend the Course concerned, the course syllabi, course structures, and valuation schemes of various courses to the Academic Board.

- (2) to recommend the reference books or supplementary reading books and such other material useful for the study of the course.
- (3) to recommend modifications in respect of addition or deletion or updating of courses.
- (4) to prepare the panels of paper-setters, and examiners for the examinations and evaluation, based on the criteria laid down by the Academic Board and recommend them to the Board of Examination
- (5) to prepare the requirements regarding the library, laboratory, and equipment in respect of the courses concerned.
- (6) to suggest extension programmes with respect to the courses introduced.
- (7) to understand the requirements of industry or corporate or society at large and to incorporate them into the syllabi to make the teaching-learning process relevant to the needs of the time.
- (8) to encourage learning by collaboration and participation by using information and communication technology tools

04) College Development Committee (CDC):

The College Development Committee's functioning is as per the guidelines of the Maharashtra Public University act 2016. The meetings are conducted at least once in a year.

The structure and Composition the of College Development Committee is

Sr. No.	Name of the Member	Role	Designation
1	Shri. Bharat Rajkumar Agarwal	Chairperson Nominee	Chairman
2	Prof. (Dr.) Bipin S. Sule CEO, Vishwakarma Institutes and University	Management Nominee	Member
3	Prof. (Dr.) Chandrashekhar M Mahajan Professor and Head, Department of Engineering Sciences and Humanities	Head of the Department Nominated by Director	Member
4	Prof. (Dr.) Ashutosh S. Marathe Professor, E&TC Engineering and Dean Academics	Teacher Representative	Member
5	Prof. Mukund M Kulkarni Professor, E&TC Engineering and Dean Administration	Teacher Representative	Member
6	Prof. (Dr.)Sangeeta V Kurundkar	Teacher Representative – Female	Member
7	Shri. Sunil K. Modgi	Non-Teaching Representative	Member
8	Dr. Mukul Sutaone Director IIIT Allahabad	Management Nominee – Education	Member
9	Mr. Swanand Kulkarni VP, Data Science, Deeptek	Management Nominee – Industry	Member
10	Dr. Manasi S. Patwardhan Senior Scientist, Deep Learning and AI Research Area, TCS Research	Management Nominee – Research	Member
11	Mrs. Prasanna Invally Social Worker and Feminist	Management Nominee – Social Service	Member

12	Prof. (Dr.) Vijay D Gaikwad Associate professor E&TC Engineering and Dean Quality Assurance	Co-ordinator IQAC	Member
13	Mr. Amogh Dumbre Students' Council Member	Students' Representative	Member
14	Ms. Neha Ravnang Students' Council Member	Students' Representative – Female	Member
15	Dr. Rajesh M. Jalnekar	Director	Member Secretary

The functions and responsibilities of the College Development Committee:

- Prepare an overall comprehensive development plan for the college regarding academics administrative and infrastructural growth, and Enable College to foster excellence in curricular, cocurricular and extra-curricular activities.
- Decide about the overall teaching programs or annual calendar of the college.
- Recommend to the management introducing new academic courses and the creation of additional teaching and administrative posts.
- Make specific recommendations to the management to encourage and strength research culture, consultancy, and extension activities in the college.
- Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.
- Make specific recommendations to the management to encourage the use of information and communication technology in the teaching and learning process.
- Make specific recommendations regarding the improvement in teaching and suitable training programs for the employees of the college.
- Prepare the annual financial estimates (budget) and financial statements of the college and recommend the same to the management for approval
- Formulate proposals of new expenditure not provided for in the annual financial estimates (budget).
- Make recommendations regarding the students' and employees' welfare activities in the College.
- Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
- Frame suitable admissions procedures for different programs by following the statutory Norms.

- Plan major annual events in the college, such as annual day, sports events, cultural events, etc.
- Recommend to the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution
- Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit reports of the National Assessment and Accreditation Council, etc.
- Recommend the distribution of different prizes, medals, and awards to the students.
- Perform such other duties and exercise such other powers as may be entrusted by the management.

5) Finance Committee:

Sr. No.	Name of the Member	Role	Designation
1	Prof. (Dr.) R.M. Jalnekar	Director	Chairman
2	Prof. Dr. Bipin Sule CEO, Vishwakarma Institutes and University	Member nominated by Governing Body	Member
3	Mr. Anand Vaidya Chief Finance Officer	Finance Officer of the Institute	Member
4	Prof. Mukund Kulkarni Professor	One Senior Teacher nominated by Director	Member

Tenure: The tenure of the members shall be two years Powers and Functions:

1. To examine the accounts, the progress of expenditure and all new proposals involving fresh expenditure in the light of the provisions available.
2. To examine the annual statement of the accounts and financial estimates of the Institute
3. prepared by the Finance and Accounts Officer and submit thereafter to the Board of
4. Management for such action as it thinks fit.
5. To recommend to the Board of Management the limits for the total recurring and non-
6. recurring expenditure for the year based on the income and resources of the Institute,
7. including the proceeds of the loans for productive workboard of Management for such action as it thinks fit.
8. To recommend to the Board of Management the limits for the total recurring and non-recurring expenditure for the year based on the income and resources of the Institute, including the proceeds of the loans for productive work.

9. To recommend to the Board of Management productive investment and the Management of the Institutes assets and resources.
10. To take necessary steps to have the Institute accounts audited by Auditors appointed by the Board of Management.
11. To advise the Board of Management on matters related to the administration of the property and funds of the Institute.
12. To advise on financial matters referred to it by the Board of Management, Academic Board or any other authority or Body or Committee or any officer of the Institute.
13. To report to the Director any lapse or irregularity in the financial matters which comes to its notice.

06) Internal Quality Assurance Cell:

The Internal Quality Assurance Cell's functioning is as per the guidelines of UGC. The meetings are conducted at least twice a year.

The structure and Composition the of Internal Quality Assurance Cell is

Sr No.	Name of the Member	Role	Designation
1	Prof. Dr. Rajesh Jalnekar	Director	Chairperson
2	Shri. Bajrangdas Lohiya	Vice Chairman, BOG, VIT, Pune	Member
3	Prof. Mukund Kulkarni	Dean Administration	Member
4	Prof. Dr. Ashutosh Marathe	Dean Academics	Member
5	Prof. Dr. Ganesh Dongare	Dean Research and Innovation	Member
6	Prof Karthik Subramanian	Dean Industry Relation	Member
7	Prof. Dr. Vijay Mane	Dean Analytics	Member
8	Prof Nitin Patki	Dean Finance	Member
9	Prof. Dr. Neelam Chandolika	Dean Exam	Member
10	Prof Ganesh Korwar	Registrar	Member
11	Prof. Dr. Asutosh Kulkarni	Coordinator Student Career Counselling and Guidance	Member
12	Prof. Dr. Kaushalya Thopate	Coordinator Student activities	Member
13	Prof. Dr. Sandeep Shinde	Head Computer Department	Member
14	Prof. Dr. Premanand Ghadekar	Head, IT Department	Member
15	Prof. Dr. Medha Wyawahare	Head E&TC Department	Member
16	Prof. Dr. Dattatray Hulwan	Head, Mechanical Department	Member

17	Prof. Dr. Shilpa Sondkar	Head Instrumentation Department	Member
18	Prof. Dr. Manik Deosarkar	Head Chemical Department	Member
19	Prof. Dr. Shital Dongre	Head, AI-DS Department	Member
20	Prof. Dr. Sangita Jaybhaye	Head, CS(AI) Department	Member
21	Prof. Dr. Jyoti Kanjalkar	Head, CS(AI_ML) Department	Member
22	Prof. Dr. C. M. Mahajan	Head DESH Department	Member
23	Prof. Dr. Shilpa Lambor	Head, DOME Department	Member
24	Prof. Dr. G. N. Kotwal	Head Industrial and Production Department	Member
25	Prof. Dr. Milind Rane	Assistant Professor E&TC	Member
26	Prof. Dnyaneshwar Kanade	Assistant Professor E&TC	Member
27	Ms. Mrunal Barve	Account Officer	Member
28	Mr. Hruday Jain	Chair Person - Events Planning & Execution Committee (Student)	Member
29	Mr. Vijay Wagh	Stake Holder (Alumni)	Member
30	Mr. Prasad B. Kulkarni	Stake Holder (Industry Expert)	Member
31	Prof. Dr. Vijay Gaikwad	Dean QA	Member Secretary

□ IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- The relevance and quality of academic and research programs.
- Equitable access to and affordability of academic programs for various sections of society.
- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring the adequacy, maintenance, and functioning of the support structure and services.
- Research sharing and networking with other institutions in India and abroad.

□ The functions and responsibilities of IQAC:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback responses from students, parents, and other stakeholders on quality-related institutional processes
- Dissemination of information on the various quality parameters of higher education.
- Organization of inter and intra-institutional workshops, seminars on quality related themes, and promotion of quality circles.
- Documentation of the various programs/activities of the College, leading to quality improvement

07) SC/ST Committee:

The Structure and Composition of the SC/ST Committee is as per the guidelines of AICTE. The meetings are conducted at least in a year.

The Constitutions of SC/ST Committee is

Sr. No.	Name of the Member	Role	Designation
1	Prof. (Dr.) R.M. Jalnekar Director	Director	Chairman
2	Prof. (Dr.) P.S. Dhabe Professor, Department of IT	Teacher Representative – SC	Member
3	Prof. Dr. (Smt.) M.R. Mhetre Assistant Professor. Instrumentation and Control Engineering	Teacher Representative – Female	Member
4	Prof. R.G. Raikwar	Teacher Representative – ST	Member

	Assistant Professor, Department of Engineering Sciences and Humanities		
5	Prof. (Dr.) V.M. Mane Associate Professor, E&TC Engineering	Teacher Representative – SC	Member Secretary

□ The functions and responsibilities of SC/ST Committee are:

- Upliftment of students and staff belongs to SC/ST category.
- To share various government schemes & Programs with concerned members
- To ensure proper implementation of various schemes of MHRD Government of India and State Govt. concerning scholarships, stipends, etc. for the welfare of reserved categories.
- To keep watch on any activity related to discrimination based on caste in college premises.

08) Internal committee (IC):

The Internal Committee once constituted, plays a pivotal role in the effective implementation of the provisions at the workplace.

The Structure and Composition of the Internal Committee (IC) [Prevention of Sexual Harassment of Women at Workplace]

Sr. No.	Name of the Member	Role	Designation
1.	Prof. Smt. K.S. Degaonkar Associate Professor, E&TC Engineering	Senior Faculty - Female	Presiding Officer
2.	Prof. R. G. Raikwar	Faculty Representative	Member

Sr. No.	Name of the Member	Role	Designation
	Assistant Professor, Department of Engineering Sciences and Humanities		
3.	Mrs. Prasanna Invally Social Worker	NGO Representative	Member
4.	Mrs. Smita Awale Law Officer	Non-Teaching Representative	Member
5.	Smt. Madhumati Wakchaure Lab Assistant	Non-Teaching Representative	Member
6.	Mr. Amogh Dumbre Students' Council Member	Student Representative	Member
7.	Ms. Neha Ravnang Students' Council Member	Student Representative – Female	Member
8.	Ms. Sakshi Deshpande Students' Council Member	Student Representative	Member
9.	Mrs. S.D. Sobale Assistant Professor, Department of Engineering Sciences and Humanities	Faculty Representative – Female	Member Secretary

□ Functions & Responsibilities of Internal Committee:

A general list of duties of the Committee is enumerated as follows:

- Implementation of the Anti–Sexual Harassment Policy at the workplace
- Submit an Annual Report (Including details like the number of case files at their disposal, etc.)
- Bring about awareness about what comprises ‘sexual harassment’ at the workplace by way of workshops, posters, documents, notices, seminars, etc.
- Publicize the policy framework effectively
- Provide the victims with a safe and accessible mechanism of complaint
- Initiation of inquiry at the earliest
- Redress the complaints in a judicious manner
- Provide interim relief to the complainant

- Provide an opportunity for conciliation wherever possible
- Stick to the principles of natural justice at all stages of the proceedings
- Whenever required, forward the complaint to the police
- Submit the inquiry report along with recommendations
- Maintain confidentiality in regard to the proceedings taking place before the Committee

09) Grievance Redressal Committee:

The Grievance Redressal Committee (GRC) is formed as per Clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987) AICTE. Grievance Committee is a committee formed within the institute by a group of representatives chosen from the institute to consider and remedy stake holder's grievances.

The Structure and Composition of Grievance Redressal Committee is

Sr. No.	Name of the Member	Category	Designation
1)	Prof. (Dr.) R. M. Jalnekar	Director	Chairman
2)	Prof. (Dr.) A. S. Marathe Professor, Department of E&TC and dean Academics	Senior Faculty	Member
3)	Prof. (Dr.) Mandar Karyakarte Professor, Computer Engineering and Dean Finance VIIT, Pune	Senior Professor from Affiliating University	Member
4)	Dr. Vaibhav V. Dixit Principal, RMD Sinhgad School of Engineerin, Pune	Official from University / State DTE	Member
5)	Prof. R.G. Raikwar	Senior Faculty	Member

	Assistant Professor, Department of engineering Sciences and Humanities		
6)	Mrs. Smita Awale Law Officer	Law Officer	Member
7)	Prof. M.M. Kulkarni Professor, Department of E&TC Engineering and Dean Administration	Senior Faculty	Member

□ Functions & Responsibilities of Grievance Redressal Committee:

- To receive complaints regarding any kind of grievances.
- To examine the truth of the complaint and suggest appropriate actions.
- To forward recommendations to the principal for implementation.

Grievance Mechanism: - where a student or a faculty is having any grievances, he/she contacts the Grievance Committee personally or through mail. After the grievance is registered with the member secretary, depending upon the nature of the grievances, a matter is taken up in the next meeting or in the emergency an ad-hoc meeting is called to discuss the matter. The person has been asked to present the affecting grievance in front of the committee and after due celebrations hearing is given in the matter.

10) Anti-Ragging Committee:

This Committee is formed as per the Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time.

The Structure and Composition of the Anti-Ragging Committee is as per the guidelines of AICTE.

Sr. No.	Name of the Member	Role	Designation
1.	Prof. (Dr.) R. M. Jalnekar	Director	Chairman
2.	Prof. (Dr.) Kaushalya V Thopate Assistant professor, Computer Engineering Department	Representative -Faculty	Member
3.	Mr. Amogh Dumbre Students' Council Member	Representative - Student	Member
4.	Ms. Neha Ravnang Students' Council Member	Representative - Ladies student	Member
5.	Mr. Nikhil Kelkar First Year Student	Representative - Fresher	Member
6.	Mr. Santosh Gogavale AGM, Sakal Paper Ltd.	Representative - Media	Member
7.	Ms. Uma Badve Niwant Andh Mukta Vikasalaya	Representative - NGO	Member
8.	Representative Bibwewadi Police Station	Ex-officio(Police Representative)	Member
9.	Mr. Milind Ujlambkar Consultant, TCS	Representative - Parent	Member
10.	Mr. R. N. Badhe Office Superintendent	Representative - Non-Teaching	Member
11.	Prof. (Dr.) N.S. Kulkarni Associate Professor, Mechanical Engineering	Representative - Faculty	Member Secretary

Functions & Responsibilities of Anti-Ragging Committee:

- To ensure compliance with the provisions of Anti-Ragging regulations as well as the provisions of any law for the time being in force concerning ragging
- To monitor and oversee the performance of the Anti-Ragging Squad in the prevention of ragging in the institution.
- To carry out regular checks for any ragging activity
- To carry out surprise checks antiaging- prohibited zones

11) Examination Committee:

The Examination Committee is formed for the smooth functioning of various examination processes in the institute. The meeting is conducted at least twice a year. The constitution of the Examination Committee is given below.

Sr. No.	Name of the Member	Role	Designation
1	Prof. (Dr.) R.M. Jalnekar	Director	Chairman
2	Prof (Dr.) Mahesh Kakade - Director, Board of Examination and Evaluation, SPPU	Representative - Affiliating University	Member
3	Prof. (Dr.) Yashodhara Haribhakta Director, Board of Examination and Evaluation, COEP Technological University	Representative - Reputed Academic Organization	Member
4	Prof. Dr. Rahul Waikar Professor	Senior Faculty	Member
5	Prof. Dr. Ashutosh Marathe Professor and Dean Academics	Senior Faculty - Secretary of Academic Board	Member
6	Prof. Dr. Chandrashekhar Mahajan Professor and Head, department of Engineering Sciences and Humanities	Senior Faculty - Member of Academic Board	Member
7	Prof. Dr. Makrand Upkare Professor	Senior Faculty	Member
8	Prof. Nitin Patki Professor	Senior Faculty	Member
9	Prof. Dr. Neelam Chandolikor Associate Professor	Dean Examination	Member - Secretary

The functions and responsibilities of the Exam Committee:

- To establish procedures and instructions for assessing and determining the results of examinations

- To safeguard the quality of the examination procedures.
- To improve and control the quality of internal examinations to be conducted at the institute level.
- To appoint examiners for conducting internal exams.
- To take measures against any misconduct or fraud.
- To display the statement of internal marks on the student notice board sending a mark sheet of students to respective parents.
- To scrutinize all the checked papers and submission of internal marks to the university.
- Preparation and submission of annual exam report to the Director office.

B. Non-Statutory Committees:

The college has the following non-Statutory committees to ensure proper management of academic, financial, and general administrative affairs

12) Hostel Committee:

The Hostel Committee is formed to ensure a homely environment and smooth functioning of the hostel. The meeting is conducted at least twice a year.

The constitution of the Hostel Committee is given below.

Sr. No.	Name of the Member	Role	Designation
1	Prof. (Dr.) R.M. Jalnekar	Director	Chairman
2	Prof. Dr. Kaushalya Thopate Assistant Professor, Computer Engineering and Coordinator, Students' Activities	Representative – Female Faculty	Member
3	Prof. Rajesh Raikwar Assistant Professor, Department of Engineering Sciences and Humanities	Representative - Faculty	Member
4	Mr. Ravindra Badhe Office Superintendent	Representative – Non Teaching	Member
5	Prof. Dr. Nishant Kulkarni Associate Professor	Hostel In Charge	Member Secretary -

□ The functions & Responsibilities of the Hostel Committee are as follows.

- Overall management of the hostel, including framing rules for the hostels, hostel mess, and recreational facilities.
- Allocation of hostels or their parts to student groups, and frame rules regarding allocation of rooms.
- Overall management of security services and arrangements for the hostels.
- Ensure that rules and regulations of the Hostel are respected and adhered to by the students.
- Arrange for and participate in a periodic visit to the hostel to ensure maintenance of proper discipline in the hostel.
- Receive and act upon complaints and suggestions received from students.
- Any other issues and details that may arise relating to the running of the hostel and student behavior in the hostel.

13) Library Committee:

The Library Committee is formed for the smooth functioning of library services in the institute. The meeting is conducted at least twice a year.

The constitution of the Library Committee is given below.

Sr. No.	Name of the Member	Role	Designation
1	Prof. (Dr.) R. M. Jalnekar	Director	Chairman
2	Prof. (Dr.) A. S. Marathe	Nominee of Director	Officer I/C Library
3	Prof. (Dr.) P. V. Pol	Representative of Instru. Dept	Member
4	Prof. R. K. Bhagat	Representative of Mech. Dept.	Member
5	Prof. (Dr.) T. S. Bhattacharjee	Representative of Chem. Dept.	Member
6	Prof. S. V. Chinchmalatpure	Representative of Comp. Dept.	Member
7	Prof. D. R. Deshpande	Representative of IT.Dept	Member
8	Prof. S. M. Tayde	Representative of E&TC Dept.	Member
9	Prof. (Dr.) R.S. Deshpande	Representative of DESH	Member
10	Prof. Lokesh. S. Khedekar	Representative of A.I.D.S.	Member
11	Mr. Kiran B Shinde	Librarian	Member Secretary

□ The functions and responsibilities of the Library Committee:

- Library committee plays a vital role in smooth functioning of the library as well as fulfills the students' requirements regarding learning aids.
- This committee examines the procurement of books/ Journals /Periodicals / Magazines in the library
- Library Committee take initiative in the form of rules & regulation for students & faculty.
- Committees supervise the allocation & utilization of fund distribution for the purchase of books and journals in the library.
- Committee work as an advisory committee for the overall development of the library to solve administrative problems.

14) Research Advisory Committee :

S.N.	Name of the Member	Category	Designation
1)	Prof. (Dr.) R. M. Jalnekar	Director	Chairman
2)	Prof. (Dr.) Ganesh Dongre	Dean- Research & Innovation	Convenor

Committee_1: Finance and Infrastructure			
1	Prof. Nitin Patki	Dean-Finance	Member
2	Prof. M. M. Kulkarni	Dean- Administration	Member
Committee_2: Research program Policy Development			
1	Prof. (Dr.) G. D. Bhuthkar	Assistant Head _ Research (Computer Engineering Dept.)	Member
2	Prof. (Dr.) Sangeeta Kurundkar	Assistant Head _ Research (Dept. of Multidisciplinary Engg)	Member
Committee_3: Collaboration and Consultancy			
1	Prof. P. S. Dhabe	Assistant Head _ Research (IT and MCA Engineering Dept.)	Member
2	Prof. (Dr.) Mrs. Archana Chaudhari	Assistant Head _ Research (Instrumentation Engineering Dept.)	Member
3	Prof. (Dr.) S. P. Chippa	Assistant Head _ Research (Mechanical Engineering Dept.)	Member
Committee_4: Product Development, Monitoring and Commercialization			
1	Prof. (Dr.) Sachhitanand Satpute	Assistant Head _ Research (Chemical Engineering Dept.)	Member
2	Prof. (Dr.) V. N. Karandikar	Assistant Head _ Research (Industrial and Production Engineering Dept.)	Member
Committee_5: IPR, Legal and Ethical Matters			
1	Prof. (Dr.) Medha Wyawahare	Assistant Head _ Research (E&TC Engineering Dept.)	Member
2	Prof. (Dr.) Sachin Sawant	Assistant Head _ Research (DESH)	Member
Institute Ph D Coordination			
1	Prof. Dr. Ashwinee Barbadekar	Institute Ph D Coordinator	Member

[Prof. Rahul waikar]
Dean – Administration

[Prof. (Dr.) Rajesh Jalnekar]
Director

[Bharat R. Agarwal]
Managing Trustee