

Bansilal Ramnath Agarwal Charitable Trust’s

**VISHWAKARMA INSTITUTE OF TECHNOLOGY, PUNE – 411037.**

(An Autonomous Institute affiliated to Savitribai Phule Pune University)

 Formerly University of Pune

No.: Exam / N -1/ 018 Date: 23-11-2017

**NOTICE**

**Sub: Re-exam policy for all Theory examinations**

Several students have been approaching the undersigned with a request to organize a separate re-mid semester examination for students who have missed MSE for various reasons.

It has been decided by the institute that a re-exam (MSE/ESE) for all courses will be conducted henceforward for students who have missed an examination only under the following circumstances:

1. Death of a relative with one degree of separation during the examination period. This includes one’s parents, one’s own sibling, spouse or children.
2. In case department deputes a student to any event or student activity during the examination period with permission from HOD and Dean Academics.

Other than the above mentioned circumstances no student will be entitled to appear for re-exam. Also the re-exam for the above mentioned cases will be taken as and when institute decides to do so.

 --s/d-- Dean Examinations

C.W.C.To:-

1. The Director 2. Dean’s Office

3. Industrial & Production Engg. Deptt. 4. Electronics Engg. Deptt.

5. E&TC Engg. Deptt. 6. Mechanical Engg. Deptt.

7. Instrumentation Engg. Deptt. 8. Computer Engg. Deptt.

9. Infor Tech Engg. Deptt 10. Chemical Engg. Deptt.

11. Deptt.Of Engg. Sciences & Humanities